

Solano Community College

Academic Senate  
CURRICULUM COMMITTEE

**MINUTES**

Tuesday, December 14, 2010

1:30 p.m., Room 505

**1. ROLL CALL**

Robin Arie-Donch, Curtiss Brown, Joe Conrad, Lynn Denham-Martin, Erin Duane (Chair), Marianne Flatland, Jeff Lamb, Mary Mazzocco, Maire Morinec, Carl Ogden, Leslie Rota, Pei-Lin Van't Hul, Teri Yumae, Nancy Blanc, Michelle Anderson (Student Rep), Brandon Aquinde (Student Rep)

Guests: Chris Guptill and Jim DeKloe

Excused: Marry Mazzocco

**2. APPROVAL OF AGENDA**

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.

M: Maire Morinec

S: Carl Ogden

**Discussion: None**

A: Yes

**3. CONSENT ITEMS** (none)

ART 046B - Portfolio Development: Documentation

Due to the UC decision, ART 046B was not accepted as UC transferable course therefore, we have to change transferability and the number of ART 046B to ART 076B.

**4. APPROVAL OF MINUTES** – (none)

**5. ACTION ITEMS**

**6. NEW COURSES** (*listed below*)

**Tabled Items for Action: Tabled from November 9, 2010 Meeting Date**

a. (CP10-186) THEA 048A - THEA 048A Theatre Lab—Drama

1). Action on course.

M: Maire Morinec

S: Marianne Flatland

**Discussion: Robin Arie-Donch asked if a UC comparable course existed. Davis and Santa Barbara have courses that might compare. Robin and Chris will get together to further explore comparables. Robin will submit the course to ASSIST “as is” in the event that the UC accepts it without a comparable course listed. If it ends up not-transferrable, the course number can change to 98.**

**Marianne Flatland commented on possible course number confusion with using the 48A title; it was agreed to change the course number from THEA 048A to THEA 048D.**

A: Yes

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b. (CP10-187) THEA 048B Theatre Lab—Comedy

- 1). Action on prerequisite: Admission by audition only.

M: Robin Arie-Donch  
S: Jeff Lamb

**Discussion: none**

A: Yes

- 2). Action on course.

M: Maire Morinec  
S: Marianne Flatland

**Discussion: None**

A: Yes

c. (CP10-188) THEA 048C Musical Theatre Performance

- 1). Action on prerequisite: THEA 034 with a minimum grade of C

M: Maire Morinec  
S: Robin Arie-Donch

**Discussion: None**

A: Yes

- 2). Action on course.

M: Maire Morinec  
S: Robin Arie-Donch

**Discussion: None**

A: Yes

**Tabled Items for Action: Tabled from November 30, 2010 Meeting Date**

d. (CP10-193) WATR 125 – Water Conservation

- 1). Action on course.

M: Joe Conrad  
S: Jeff Lamb

**Discussion: Jim DeKloe sent Pei-Lin an email with textual changes for the homework portion of the Co-requisite and agreed to change the class maximum to 40(eliminating the need for the rationale statement for class size).**

A: Yes

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**7. COURSE MODIFICATIONS** – (listed below)

a. (CP10-192) NURS 159 Career Mobility Transition

1). Action on co-requisites: NURS 058 (0.5 units)

M: Maire Morinec

S: Jeff Lamb

**Discussion:** Jeff Lamb asked for clarification on what “content to content” means in relationship to a course’s pre-requisites and co-requisites. The intent is to not offer this course in Distance Ed format.

A: Yes

2). Action on pre-requisites: Current LVN and acceptance into the ADN (Associate Degree Nursing) Program

M: Maire Morinec

S: Jeff Lamb

**Discussion:**

A: Yes

3). Action on course.

M: Maire Morinec

S: Jeff Lamb

**Discussion: None**

A: Yes

**8. CURRICULUM REVIEW – COURSE MODIFICATIONS** (*none*)

**9. NEW/REVISED CREDIT PROGRAMS OR CERTIFICATE PROGRAMS** (*none*)

**10. MAJOR DELETIONS** (*none*)

**11. REPORT FROM THE CHAIR**

a). Curriculum and Articulation Process Timeline

Erin Duane passed out a handout of the new fall and spring timeline for approving transferrable courses. As in the past, if a transferrable course is approved in the fall it can be offered in the following fall semester; however, under this new timeline, if approved in the spring, a course can be offered the following spring instead of waiting for the next fall semester. This process shortens the waiting time to offer a new class by one semester.

Beginning in Fall 2011, the Curriculum Committee’s meeting schedule and deadlines will include two new deadlines for presenting transferrable courses to the Committee:

Fall – first meeting October

Spring first meeting in March

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Additionally, it is ideal if course authors allow three-weeks for signatures on a course proposal, prior to an agenda's deadline.

We will vote on these timelines at the next meeting and then present the results to the Academic Senate. Erin will email this timeline to the Committee to share with their division members; it will also be posted in the Curriculum MyGroups space for future reference. Many thanks to Pei-Lin for her hard work on putting this timeline together for us.

Erin also reported on SB 1440; she attended a webinar yesterday and learned some important and reassuring information. Although SB 1440 states that some degrees need to be in place by Fall 2011, "all" degrees do not. Not every degree is appropriate for SB 1440. Discipline faculty is encouraged to participate in the development of the "Transfer Model Curriculum" and to sign up for their discipline's listserv.

Once the Transfer Model Curriculum is established, the deans and their division will need to work out degrees that fit. The catalog will need to be very specific for each degree. CID descriptors are not required when adopting these TMC. If we adopt the TMC, the Chancellor's Office will "fast-track" our new degrees through the approval process. Leslie Rota asked: if "fast-tracking" meant that the Chancellor's Office's application form for new degrees will be an abbreviated version. Erin will inquire. Erin will also send the CID website to everyone so they can review the current Transfer Model Curriculum being discussed.

### **12. REPORT FROM THE EXECUTIVE VICE PRESIDENT OF ACADEMIC & STUDENT AFFAIRS (Designee: Dean Leslie Rota)**

Leslie and Pei-Lin had a meeting with the President Steven Thyberg of CurricUNET and it was very productive. CurricUNET will be working on validating our data from Web CMS into CurricUNET over winter break, and fixing the issues that we've encountered after transitioning over.

### **13. REPORT FROM THE ARTICULATION OFFICER – Robin Arie-Donch None**

### **14. OTHER**

### **15. OPEN DISCUSSION**

### **16. ADJOURNED AT 2:27 PM**

M: Joe Conrad  
S: Carl Ogden  
A: Yes

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